Local Chapter Application for CCDS CEU Approval

Please return this application to:

HCPro
Penny Richards
Certified Clinical Documentation Specialist Program
75 Sylvan Street, Suite A-101, Danvers, MA 01923

Fax 978/560-0934
Attn: Penny Richards
E-mail prichards@hcpro.com

This application must be submitted at least 30 days prior to the date of the program for which you seek CEUs.

1. Program information

Local Chapter Name: Florida Chapter
Web site: 

Sponsoring organization: Blake Medical Center, HCA West Florida Division, Doctors Hospital

Address: 3031 N. Rocky Point Drive West

City: Tampa State: Florida ZIP code: 33607

Work phone: 941-313-4506 Fax: 

Contact person (name and title): Wanda Sonnenburg CDI Specialist

2. Program overview

Program title: Florida ACDIS Quarterly Conference

Total number of CEUs requested: 5 Program length (hours and/or minutes): Thru 15min
(Note: One CEU is provided per hour of instruction, excluding breaks/lunches)

Please indicate how the number of CEUs was calculated: 1 hour for every active speaker presentation

Teaching methodology (check all that apply):

☐ Face-to-face seminar or workshop ☐ Face-to-face lecture
☐ Audio conference/seminar ☐ E-learning (Web-based) course
☐ Virtual (Web-based) seminar or workshop ☐ Other (please specify): 

Program dates and locations (attach additional sheet if more space is needed):

2-13-16 2-13-16 Sarasota Florida

Start date End date City State

Speaker(s)/faculty/developer(s) of activity (please include credentials and submit a bio, description, or résumé)

1) Pat Conant RN, MS, ARNP 3) Sylvia Hoffman RN, CDI, CCDS
2) Melissa Kelley RN, CPTc 4) Dr. James DeMaio
5) Debbie Estes Roper RN, MSN

Learning objectives—Please describe knowledge or skills gained after completion of activity

Participants will learn: Current treatment of heart valve disorders; the process of determining eligibility for organ donation; what the impact has been with ICD-10; causes and treatment of Endocarditis; stroke care; what Describe the benefit for CDI Professionals is the latest treatment.

Goal is to give insight to the newest treatments in cardiovascular care; what care of the organ donor entails; what we have learned since ICD-10 started.

(Continued on other side)
3. Additional documents required:

- Marketing materials
- Timed program agenda
- Speaker(s) résumé

Please mail this application with the appropriate CEU fee to:

Attn: HCPro

Penny Richards
CCDS Program
75 Sylvan Street
Suite A-101
Danvers, MA 01923

Fax 978/560-0934
Attn: Penny Richards
E-mail prichards@hcppro.com

ACDIS will award Continuing Education Units (CEUs) for education and training programs, lectures, and workshops, including audio and telephone conferences, on topics of interest and importance to the clinical documentation improvement profession. We particularly encourage presentations about best practices, strengthening CDI procedures and policies, coding and clinical concerns, and team/relationship building with clinicians and other organization/facility departments. One hour of appropriate training and education equals one CEU. CEUs will not be awarded for introductory or welcome sessions, routine chapter business and discussions, election of officers, or for time allotted for breaks or meals.

4. Contract for prior approval

As the representative for the sponsoring chapter, I have reviewed ACDIS's requirements for prior approval of a continuing education program and agree to abide by them. I understand that failure to follow the requirements for prior approval may result in revocation of prior approval and prohibit future approval by ACDIS.

Name: Wanda Sonnenburg
Signature: [Signature]
Title: RN, CCDS, West Florida Division
CDI Specialist

Date: 1/29/16

[ADMINISTRATIVE USE ONLY]

☐ CS
☐ PP
☐ Sent to CPM

CPM: Date Processed

© 2015 HCPro. HCPro, a division of BLR, is not affiliated in any way with The Joint Commission, which owns the JCAHO and Joint Commission trademarks. Local Chapter CEU App 01/2015
Florida ACDIS Quarterly Conference

Saturday, February 13, 2016

AGENDA

7:45 – 8:15 Registration & Breakfast – Sponsored by Oxford HIM
8:15 – 8:30 Welcome & Introductions
8:30 – 9:30 Valvular Heart Disease & Novel Treatment Options – Pat Conant RN, MS, ARNP
9:30 – 9:45 Break
9:45 – 10:45 The Donor Process – Melissa Kelley, RN, CPTC - Lifelink
10:45 – 11:00 Break & Drawings
11:00 – 12:00 Post ICD-10; Impact, Issues & Ideas – Sylvia Hoffman RN, CCDI, CCDS
12:00 – 1:00 Lunch – Sponsored by Genentech
1:00 – 2:00 Endocarditis; A Coding Perspective – Dr. James DeMaio
2:00 – 2:15 Break - Drawings
2:15 – 3:15 Stroke Presentation – Debbie Estes Roper RN, MSN
3:15 – 4:00 Round Table Q & A
MELISSA KELLEY
1017 W. Braddock St. • Tampa, FL 33603 • mkelleyrn@yahoo.com • home (813) 314-0873 • cell (813) 244-4817

PROFESSIONAL EXPERIENCE

March 2003 – present  Recovery Services Specialist  Lifelink of Florida, Tampa, FL
Worked as a practitioner managing patients in ICU, obtained consent for organ donation, stabilized patients in ICU, placed organs, coordinated recovery teams, first assisted/circulated in OR. Also worked on a surgical recovery flight team, participated in national collaborative projects, provided continuing education on donor management, managed QA process, scheduled coordinators, and precepted new coordinators. Territory included 75 hospitals in 15 counties.

December 2001 – March 2003  Trauma/Surgical ICU RN  Tampa General Hospital, Tampa, FL
Level 1 Trauma Center – ICU specializing in trauma, gastrointestinal surgery, kidney/pancreas/liver transplants and neurosurgical patients.

July 2001 – December 2001  RN, Traveler
ER, GW University Hospital
Hospital wide, Brandon Hospital
SICU, Rhode Island Hospital (7/11 – 8/11)

July 2001 – December 2001  UNLIMITED MEDSTAFF, INC., WASHINGTON, DC
July 2001 – December 2001  UNLIMITED MEDSTAFF, INC., BRANDON, FL
July 2001 – December 2001  US NURSING, PROVIDENCE, RI

April 2001 – July 2001  ER RN  Tampa General Hospital, Tampa, FL
Level 1 Trauma Center – Adult medical, trauma, cardiac, psychiatric and gynecologic patients.

January 2000 – July 2001  Trauma/Surgical ICU RN  Tampa General Hospital, Tampa, FL
Level 1 Trauma Center – ICU specializing in trauma, gastrointestinal surgery, kidney/pancreas/liver transplants and neurosurgical patients.

April 1998 – December 1999  ER Nurse Tech  Tampa General Hospital, Tampa, FL
Assist RN with patient care including vitals, phlebotomy/labs, transport, order input, stocking/ordering of supplies, patient discharge and admits.

April 1997 – August 1999  Project Manager  The Tampa Tribune Newspaper-In-Education, Tampa, FL
Project Manager

January 1996- January 1997  Director of Special Events  Sun Coast AIDS Network (SCAN), Tampa, FL
Promotions Coordinator

April 1993 - January 1996  Promotions Coordinator  MOSI (Museum of Science & Industry), Tampa, FL

December 1990-April 1993  Traveling Exhibits Coordinator  MOSI (Museum of Science & Industry), Tampa, FL

December 1986 - August 1990  Technical Assistant  NASA/STAC, Tampa, FL

EDUCATIONAL BACKGROUND

A.S., Nursing, Hillsborough Community College, Tampa, 1999

B.A., Communications (major), Technical Writing (minor), University of South Florida, Tampa, 1990
Concentration in marketing, management, and organizational communication

LICENSES

Registered Nurse (FL #R164843)  EMT (#301119)

OTHER SKILLS

Certifications  BLS, PALS, ACLS, CPTC
Volunteer Work  Big Brothers/Big Sisters (6 year volunteer)
Hillsborough County Crisis Center (crisis hotline/rape counseling)
Hands On Tampa (various community service projects)

WILLING TO RELOCATE/TRAVEL
Sylvia Hoffman
380 Bay Point Drive  Melbourne,Florida 32935
Sylvia@sylviahoffman.com  •  813-760-4818

Education

• University of Florida: Associate Degree 1978

• Hillsborough Community College School of Nursing: Associate Degree in Science/Nursing 1980

Experience

• Tampa General Hospital, Tampa, Florida  1981-1990
  Labor and Delivery, Post Partum, Gynecology, Obstetrical ICU and Surgery

• Children’s Medical Services, Tampa, Florida  1995-2005
  Pediatric Complex Care Case Manager and Medical Foster Care Case Manager

• Tampa General Hospital, Tampa, Florida  2007-2010
  Clinical Documentation Specialist

• KPMG LLP, Tampa, Florida 2010-2011
  Senior Associate, Advisory Division

• Docucomp LLC  2011- 2013
  5296 Cobbs Station Road, Cape Charles, VA 2010-2011
  Instructor, Auditor, and Senior Associate

• HCP, Inc. 2012-present
  Peabody, Massachusetts 2012-Present
  Educational Adjunct Instructor for HCP Bootcamps

Credentials

• CCDS – Certified Clinical Documentation Specialist(ACDIS)
• C-CDI – Certified Clinical Documentation Integrity Specialist (AHICD)
• CI-CDI- Certified Instructor in Clinical Documentation Improvement and Integrity (AHICD)
• CDIP-Clinical Documentation Practitioner (AHIMA)
• AHIMA approved ICD-10 instructor (AHIMA)
• President, Florida ACDIS Regional 2009-2010
• Co-Autho of The Clinical Documentation Improvement Specialists Guide to ICD-10 (First Edition)
• ACDIS National Advisory Board Member 2013-2016
• Speaker ACDIS National Conference 2010, 2012, 2014
• Poster Presenter ACDIS National Conference 2013